



ALBUQUERQUE WOMEN'S SOCCER LEAGUE

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**Albuquerque
Women's
Soccer League**

BY-LAWS

And

Constitution

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**ALBUQUERQUE WOMEN’S SOCCER LEAGUE
BYLAWS**

ARTICLE I

The name of this organization shall be Albuquerque Women’s Soccer League and it will be known hereafter as the “League.”

ARTICLE II

The purpose of the League shall be to promote the sport of soccer in any and all lawful ways and to organize and conduct women’s soccer teams and tournaments.

ARTICLE III

The League shall be directly affiliated with and comply with the authority of the New Mexico State Soccer Association and shall represent all its members in the New Mexico State Soccer Association.

ARTICLE IV

The territory under the jurisdiction of the League is defined as the Albuquerque Metropolitan area.

ARTICLE V

The headquarters of this League shall be in Albuquerque, New Mexico.

ARTICLE VI

The governing authority of the League shall be the Executive Committee and shall be in compliance with the League By -Laws and Rules and Regulations.

Section 1 - Officers

The Executive Committee shall consist of the following officers:

- President
- Vice-President of Discipline
- Vice-President of Referees
- Secretary
- Treasurer
- Registrar
- Fields and Equipment Chairwoman
- Public Relations Chairwoman
- Director of Development Chairwoman

Section 2 - Election

Any registered player in good standing may run for office. Once she is elected to office, she may not be a team delegate. Any officer, while she is in office, may succeed herself and may run for re-election.

Section 3 - Time of Elections

The offices listed above shall be elected to office at the League annual meeting. Terms of office for the below-listed positions will begin the month following the meeting at which elections are held.

- | | |
|----------------------|-----------|
| • President | Two Years |
| • VP of Discipline | Two Years |
| • VP of Referees | Two Years |
| • Registrar | Two Years |
| • Fields & Equipment | Two Years |
| • Treasurer | One Year |
| • Public Relations | One Year |

- Secretary One Year
- Director of Development One Year

The President and Registrar shall be elected in even numbered years, effective retroactively to November, 1992, and the Vice Presidents and Fields and Equipment Officers shall be elected in odd numbered years, effective November, 1993. All other positions shall be elected annually, at the annual meeting.

Section 4 - Voting

The election of the above officers shall be done by a majority of the votes cast. One team delegate who may cast one vote may represent each team that is affiliated with the League and is in good standing. A team delegate is anyone chosen by a member team. A team delegate or officer who is unable to attend the League annual meeting may appoint an alternate for the meeting by providing the individual with written authority to vote.

Section 5 - Vacancies

Vacancies, which occur between elections, shall be filled by appointment by the President and ratified at the next scheduled League meeting by a majority of the votes cast. Each team delegate and each officer may cast one vote. If the position of President becomes vacant, the Vice-President of Discipline shall succeed. Should all offices be vacant simultaneously, an election shall be held to elect a new President. Election shall be by a majority of the votes cast by the team delegates. The remaining offices shall then be filled as described above.

Any officer who misses three meetings may have her position declared vacant. Any officer may resign by submitting a written resignation to the President, who will declare the position vacant. A President may resign by submitting a written resignation to the Vice-President of Discipline, who will automatically succeed to the position of President and will declare the position of Vice-President of Discipline vacant.

Any officer shall be required to resign following a vote of no confidence in her ability to carry out the functions of her office. The team delegates of at least three teams must sign a petition for such a vote. The vote shall be by a two-thirds majority of the team delegates, provided all teams have received due notice and copies of the petition.

ARTICLE VII

Any properly constituted team that operates within the territory under the jurisdiction for the League may become a member of the League if all requirements of membership are met. Required dues and membership fees, as set by the Executive Committee must accompany application for membership. All amounts shall be returned if the applicant team is denied membership.

Section 1

Each member team, provided it is in good standing shall have the voting team delegate. A team delegate shall have one vote for the election of officers and in all other matters where a vote is necessary. In the event the team delegate is unable to vote, the officially designated alternate on record with the League may vote for the team.

Section 2

To be in good standing with the League, a member team must meet all the following requirements:

- a. All current dues, fees, and assessments due this League must be paid. Dues of members are payable on a registration date set by the Executive Committee and become delinquent with commencement of League play for the first playing season following the due date.
- b. All players and teams must be properly registered and the teams must provide the Executive Committee with the names, addresses, and telephone numbers of the team leadership, including the team delegate.

Section 3

A member team failing to meet any requirements of good standing shall be subject to permanent discharge from the League, which would include all of the entitlements therein. Such discharge shall be accomplished by a majority vote of the Executive Committee and ratified by a two-thirds vote of the team delegates.

Section 4

Each member team shall be furnished a copy of the By-laws and Rules and Regulations of the League.

ARTICLE VIII

The League shall have jurisdiction over all member teams and players affiliated with it. Each team shall abide by the By-Laws and Rules and Regulations of the League and shall comply with its authority.

ARTICLE IX

The League shall meet at least once a month during the regular season. Each team delegate and each member of the Executive Committee will have one vote. The President will cast the deciding vote in case of a tie, or may chose to abstain and waive the right to do so. Four executive committee members shall constitute a quorum for any official AWSL meeting.

Section 1

The team delegates shall be notified of all League meetings. Written notice must be sent to all team delegates in advance of any meeting at which an executive committee action is to be ratified.

Section 2

In the absence of the President, the line of succession for conducting meetings shall be:

- Vice President of Discipline
- Vice President of Referees
- Secretary
- Treasurer
- Fields and Equipment Chairwoman
- Public Relations Chairwoman
- Registrar
- Director of Development

ARTICLE X

The annual meeting of the League shall be called during the month of November and shall be held in Albuquerque. The order of business shall be as follows:

- Roll Call and vote accreditation
- Approval of minutes of last meeting
- Communications
- Unfinished business
- Reports of Chairwomen of standing committees
- Reports of Officers
- Amendments to By-Laws
- Election of Officers
- New business
- Adjournment

ARTICLE XI

Amendments to the By-Laws may be made at any annual League meeting by a vote of two-thirds of the voting membership present, provided that all the member teams have been give fourteen (14) days written notice of the meeting and a written copy of the proposed changes. Voting members for this purpose are defined as team delegates of affiliated teams in good standing.

ARTICLE XII

Section 1 - President

The President of the League shall preside at all League meetings. She shall appoint all service committees. She shall only vote in the event of a tie at any meeting, or she may waive the right to do so. She is responsible for the League and must be informed of everything that goes on. She is responsible for the growth and welfare of the League.

Section 2 – Vice President of Discipline

The Vice President shall succeed to the powers of the President in her absence. She shall be Chairwoman of the Appeals and Disciplinary Committee and shall report the functions of this committee. She shall continuously review the rules of the League and receive input from the teams and players on proposed changes in League rules. She shall make recommendations to the Executive Committee concerning such changes. She shall be responsible for maintaining a current list of League rules, which shall be made available to member teams.

Section 3 – Vice President of Referees

She shall handle liaison duties with referee associations and shall be Chairwoman of the Referee Liaison Committee. She shall compile the official team records and standings at the end of each season.

Section 4 - Secretary

The Secretary shall keep accurate minutes of all League meetings, handle all correspondence, provide notice of meetings, and with the Treasurer be jointly responsible for the Annual Report. (All correspondence will be available upon request). She will supply all affiliated teams with a complete schedule of League games to be played, when the schedule becomes available. She shall maintain a list of member teams in good standing and their official delegates to meetings of this League, a list of disciplinary actions taken against players, coaches, managers, referees, and member teams and promptly advise all members of changes in these lists. She shall arrange the meeting place for all League meetings. She shall appoint assistant secretaries as needed. She shall be responsible for proxies.

Section 5 - Treasurer

The Treasurer shall collect all dues, fees and assessments and have charge of all monies of this League and shall keep a detailed account of income and expenditures thereof. She shall submit a written report of income and expenses bimonthly. She shall pay all expenditures, properly passed upon and approved by the League. She shall also serve as Chairwoman of the Budget and Finance Committee. The Treasurer shall provide a receipt for all monies received, which shall be deposited in a recognized bank in the name of the League. All bills shall be paid by check and require two signatures: the Treasurer's or President's or Vice-President of Referees. The books shall be kept up to date and properly balanced and shall be produced for inspection upon request by any registered player. She shall also be jointly responsible with the Secretary for the preparation of the Annual Report.

Section 6 – Registrar

The Registrar shall be responsible for conducting the annual registration of teams and players and for maintaining complete registration records of all teams and players. She shall also be responsible for issuing player identification cards to affiliated players. She shall appoint assistant registrars as deemed necessary.

Section 7 – Fields and Equipment Chairwoman

The Fields and Equipment Chairwoman shall be responsible for assuring that the fields are properly lined and maintained. It shall also be her responsibility to assure that the League playing equipment is maintained properly and in an amount adequate to service the entire League teams. It shall also be the responsibility of the Fields and Equipment Chairwoman to make recommendations to the League for expanding the playing facilities of the League, particularly playing fields. She will also maintain liaison with the City Parks and Recreation Department for securing and maintaining playing fields. She is authorized to cancel all AWSL games in Albuquerque, if, in her opinion, bad weather will cause the fields to be damaged by AWSL play.

Section 8 - Public Relations Chairwoman

The Public Relations Chairwoman shall handle all matters pertaining to publicity and the media. She may publish a newsletter for members of the League. She will also be responsible for maintaining the unofficial standings, weekly standings, and point totals of all League teams for purposes of publicity. She shall be Chairwoman of the Public Relations Committee.

Section 9 – Director of Development Chairwoman

She will be Chairwoman of the Cups and Games Committee and will be responsible for all tournaments sanctioned by the League. She shall be Chairwoman of the Development Committee.

Section 10

Each member of the Executive Committee may form a committee or appoint assistants to help carry out the functions of their position. The Vice-President of Discipline is required to appoint a Rules and Regulation Committee and an Appeals and Disciplinary Committee, consisting of at least two persons in addition to herself. One of the members of the Appeals and Disciplinary Committee shall be a referee or have had referee experience, if that is reasonably possible. The Treasurer will appoint a Budget and Finance Committee. The Director of Development will appoint a Cups and Games Committee and a Development Committee when necessary

Section 11

Amendments to the Bylaws may be made at any annual meeting by a vote of two thirds of the voting membership present, provided that all the member teams have been given 14 days written notice of the meeting and a written copy of the proposed changes. Voting members for this purpose are defined as team delegates of affiliated teams in good standing.

Section 12

Rules and Regulations shall be established to provide for the effective and consistent administration of League activities.

Section 13

Amendments to Rules and Regulations may be made at any League meeting by a vote of two-thirds of the voting membership present, provided that all member teams have been given 14 days written notice of the meeting and a written copy of the proposed changes. Voting members for this purpose are defined as team delegates of affiliated teams in good standing and Executive Committee Members. Amendments will go into effect at the beginning of each playing season. No amendments will go into effect during the middle of a playing season.